

Warranty Rework

▷ This document will outline the preferred way to handle warranty rework, the first part is the setup of the required accounts and the second part is the actual process.

Accounts Setup:

Clients:

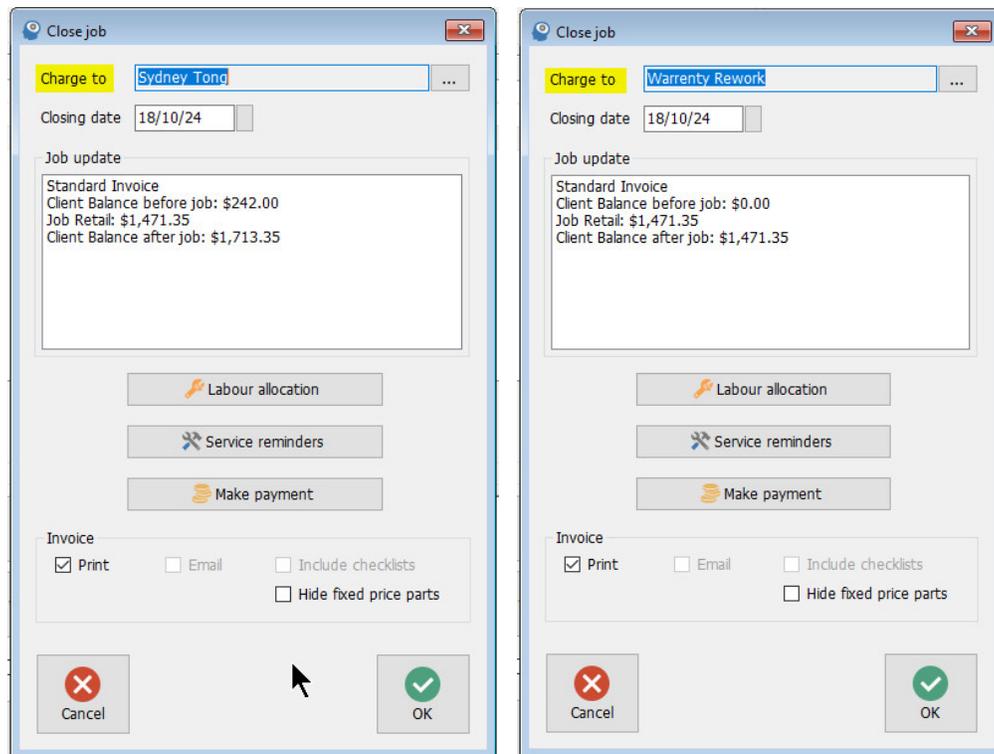
1. Clients – New.
2. Client Name = Warranty Rework.
3. Change Private to Business.
4. No other details need to be utilised
5. Click OK to save Rework client.

Chart of Accounts:

1. Lists – Chart of Accounts – New.
2. Account = Warranty Rework.
3. Sub account of = Operating Expenses.
4. Click OK to save.

Processing Warranty Rework Step 1:

Create a job for the client as normal enter all service/labour and parts required for the warranty rework, close the job as normal, allocate labour etc. at the job close report screen click on the Charge to button and choose the Warranty Rework client click OK to close and save the job.



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Step 2:

Click on Admin – Journal Entry, fill out journal as per sample below.

Account	Name	Debit	Credit	Tax code	Tax amt
Accounts Receivable	Warranty Rework	\$0.00	\$184.70		\$0.00
Operating Expenses - Warranty Rework		\$184.70	\$0.00		\$0.00

Click OK to save the journal entry.

Step 3:

Click on Activities – Receive Payment choose client Warranty Rework.

Date	Inv#	Client/Company	Value	Paid	Balance	Payment
21/11/24	157	Warranty Rework	\$184.70	\$184.70	\$0.00	\$184.70
18/10/24	74	Warranty Rework	\$1,471.35	\$188.30	\$1,283.05	\$0.00
21/11/24	Journal 17	Warranty Rework	-\$184.70	-\$184.70	\$0.00	-\$184.70

Both the warranty rework job and the journal entry will be displayed click on Media and choose Unapplied Credits click OK to close and save.

Process Completed.