

Version 4.1.4 Release Notes

Introduction

July 1st introduces the biggest changes to payroll management since the implementation of STP, if you are using Automation payroll it is imperative that you read the following notes as there are significant changes to the way you process your pays.

In the past Automation has allowed the user to send pays individually, this method changes as of July 1st. all pays will be batched and sent as one file to the ATO. You will notice changes to the main payroll screen that facilitate this process, you also have extended pay options in the payments section of the payroll transaction form these can be flagged to be taxed and whether super payments need to apply.

The new ATO terminology covering all payments that attract a super guarantee payment is qualified earnings (QE) it is important that you ensure all items that you have to pay super for are flagged accordingly. You can of course set a default payroll form in Lists / employees that will automatically populate payroll when processing.

Another change to be aware of is the tax table changes on July 1st. **Automation will NOT automatically calculate the new deduction** you will need to do this in either the default pay form (Lists / Employees) or weekly as you are processing a pay via the payroll transaction form.

Payroll Screen

The lower third of the payroll screen is populated by 2 selectable displays, one for super the other for STP batches, super batch functionality has already been described in Version 4.1.3 notes available by clicking on this link [Release Notes V4.1.2](#) this document also describes the preliminary setup for STP transfers post July 1st.

The screenshot shows the Payroll screen with a table of payslips and a summary table for STP pay events. The payslips table includes columns for Date, Employee, Gross, Tax, Other, Net, Super, Sick, Holiday, RDO, LSL, Account, Media, Comments, Exported, Emailed, STP, and SS. The STP pay events table includes columns for STP Pay Event, Payment..., Period, Employees, Payslips, Total, Created, Submitted, STP Status, and STP Comments.

Date	Employee	Gross	Tax	Other	Net	Super	Sick	Holiday	RDO	LSL	Account	Media	Comments	Exported	Emailed	STP	SS
14/07/26	Harris, Fred	\$980.00	\$214.00	\$50.00	\$716.00	\$117.60					AA Automotives Trading	Online					
07/07/26	Smith, Warren	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	0.192	0.384	0.096	0.096	AA Automotives Trading	Online	Payee 5				
07/07/26	Penfold, Louise	\$1,870.00	\$422.00	\$0.00	\$1,448.00	\$224.40	0.384	0.384	0.384	0.384	AA Automotives Trading	Online	Payee 4				
07/07/26	Johnson, Jayne	\$860.96	\$98.00	\$0.00	\$762.96	\$100.56	0.192	0.384	0.058	0.096	AA Automotives Trading	Online	Payee 3				
07/07/26	Johnson, Fred	\$5,732.40	\$2,044.00	\$0.00	\$3,688.40	\$219.74	0.192	0.384	0.064	0.633	AA Automotives Trading	Online	Payee 2				
07/07/26	Harris, Fred	\$1,200.00	\$208.00	\$0.00	\$992.00	\$72.00					AA Automotives Trading	Online	Payee 1				
01/06/26	Spenser, Justin	\$1,200.00	\$208.00	\$0.00	\$992.00	\$144.00	0.192	0.384			AA Automotives Trading	Online					
01/06/26	Penfold, Louise	\$1,600.00	\$174.00	\$0.00	\$1,426.00	\$592.00	0.384	0.384	0.384	0.384	AA Automotives Trading	Online					

STP Pay Event	Payment...	Period	Employees	Payslips	Total	Created	Submitted	STP Status	STP Comments
17	07/07/26	01/07/26 - 07/07/26	5	5	\$6,991.36	22/06/2026 12...	22/06/2026 2...	Accepted	✓

To switch between the two displays simply point and double mouse click on the required option.

Processing Payroll

The payroll transaction form is the same as in your previous version, the main exception is in the selection of payment types, these have been expanded. Ensure you select the correct payment category, once you have completed your selection you will need to flag the items for super and tax where applicable.

Payroll

Details
 Employee Penfold, Louise ... Date 01/06/26
 Comments

Payment
 Media Online
 Account AA Automotives Trading Account ...
 Record

Period
 Frequency Weekly From 26/05/26 To 01/06/26
 Insert payment for this period: [] [Insert]

Hours accrued

	per	current	this pay
Sick pay	20	0.768	0.384
Holiday pay	20	0.768	0.384
RDO	20	0.768	0.384
LSL	20	0.768	0.384

Exclude accruals for this pay

Payments

Type	Tax	S...	Quantity	Rate	Total
Hourly	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	40.00	\$40.00	\$1,600.00
Lump sum E					
Lump sum W					
Award transport payment					
Cash out of leave in service					
Unused leave on termination					
Paid parental leave					
Workers compensation					
Ancillary and defence leave					
Employer super contribu...			0.00	\$0.00	\$192.00
Income tax			0.00	\$0.00	\$174.00
Employer super contr...			1.00	\$400.00	\$400.00

Totals

Gross	\$1,600.00
Tax	\$174.00
Other	\$0.00
Net	\$1,426.00
Super @ 12.00 %	
Super	\$592.00

For information on what payroll items attract super guarantee payments click on the link below to access the ATO directive: [What payments are qualifying earnings | Australian Taxation Office](#)

Once all your pays are processed you are ready to create the batch.

Batch Processing

From the bottom of the payroll screen select the STP Pay Event option

Super batches **STP pay events**

STP Pay Event	Payment Date	Period

You will see a row of options at the bottom of the screen select NEW; you are now in a new batch form.

Edit **New** Delete STP send STP check STP log

Today's date, pay frequency and pay date range will be populated automatically.

Super Batch Form

Batch <new> Payment date 26/06/26

Frequency Weekly From 20/06/26 To 26/06/26

Comments

Payslips

Date	Employee/Fund	Period/Type	Super

In the body of the form, you will see the pays process on the payment date.

STP Pay Event Form

Event Payment date

Frequency From To

Comments

Update

Payslips

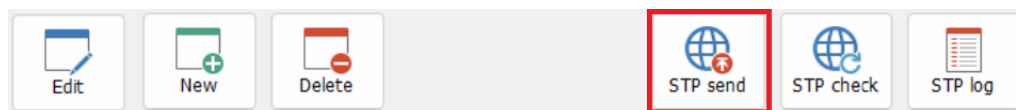
Date	Employee	Period	Total
14/07/26	Smith, Warren	08/07/26 - 14/07/26	\$938.00
14/07/26	Spenser, Justin	08/07/26 - 14/07/26	\$992.00
14/07/26	Harris, Fred	08/07/26 - 14/07/26	\$716.00
			\$2,646.00

Cancel Details OK

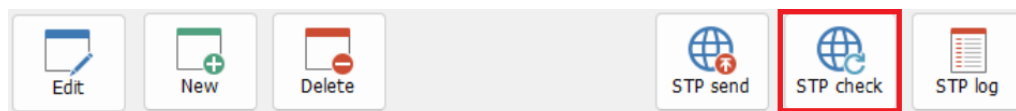
Each payment is selected by default, if you do not want to send a pay in this batch simply unflag the entry by pointing and double clicking of the checkbox. Once completed select OK (F12) from the bottom of the form. You will now see in the body of the STP Pay Event section of the payroll screen a batch entry with the status displaying as outstanding.

Super batches		STP pay events							
STP Pay Event	Payment Date	Period	Employees	Payslips	Total	Created	Submitted	STP Status	STP
18	14/07/26	08/07/26 - 14/07/26	3	3	\$2,646.00	26/06/2026 4:40:32 PM		Outstanding	
17	07/07/26	01/07/26 - 07/07/26	5	5	\$6,991.36	22/06/2026 12:51:21 PM	22/06/2026 2:32:56 PM	Accepted	✓

The batch is now ready to send, to initiate the transfer select the STP Send option at the bottom of the display



Once the send is complete the status will change to pending, check the STP status later in the day by selecting the STP Check option.



On acceptance the STP icon will display as a green tick you will also be able to view the acceptance information by clicking on the line item in the STP pay events section of the display.

Submission details

Conversation ID: 627.651665


Submitted: 22 June 2026 2:32PM

Status: ✔ Accepted


Employees: 5

Payslips: 5


Total: \$6,991.36



Cancel



Details



OK

The information includes the batch conversation ID, submission date, time, status, how many employees, pay slips processed and total wages paid in the batch.

Payslips																
Date	Employee	Gross	Tax	Other	Net	Super	Sick	Holiday	RDO	LSL Account	Media	Comments	Exported	Emailled	STP	SS
14/07/26	Spenser, Justin	\$1,200.00	\$208.00	\$0.00	\$992.00	\$144.00	0.192	0.384		AA Automotives Trading	Online					<input type="checkbox"/>
14/07/26	Smith, Warren	\$1,120.00	\$182.00	\$0.00	\$938.00	\$92.00	0.192	0.384	0.096	0.096 AA Automotives Trading	Online					<input type="checkbox"/>
14/07/26	Harris, Fred	\$980.00	\$214.00	\$50.00	\$716.00	\$117.60				AA Automotives Trading	Online					<input type="checkbox"/>
07/07/26	Smith, Warren	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	0.192	0.384	0.096	0.096 AA Automotives Trading	Online	Payee 5				<input type="checkbox"/>
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07/07/26	Johnson, Jayne	\$860.96	\$98.00	\$0.00	\$762.96	\$100.56	0.192	0.384	0.058	0.096 AA Automotives Trading	Online	Payee 3				<input type="checkbox"/>
07/07/26	Johnson, Fred	\$5,732.40	\$2,044.00	\$0.00	\$3,688.40	\$219.74	0.192	0.384	0.064	0.633 AA Automotives Trading	Online	Payee 2				<input type="checkbox"/>
07/07/26	Harris, Fred	\$1,200.00	\$208.00	\$0.00	\$992.00	\$72.00				AA Automotives Trading	Online	Payee 1				<input type="checkbox"/>

In the main body of the payroll screen, you will display the STP status against each employee included in the batch. If a record is rejected a red cross will be displayed in the STP column. It is possible to then deal with the reason for rejection and resubmit the batch with the corrected details.

Final Note

Be advised that the revised Automation STP file format has been tested and accredited by the ATO, to meet the criteria we have changed the file structure and transfer methods considerably. Unfortunately, we have been unable to test on mass the file transfer and import as the ATO will not accept the new format until after July 1st. We are confident that all requirements have been met, however the process is new to all parties including the ATO. If you are experiencing any issues when transferring files, please inform our support staff as soon as possible so we can assist.

Additional Payday Super Information

[Payday Super Comms Toolkit - July-Sept 2026.pdf](#)