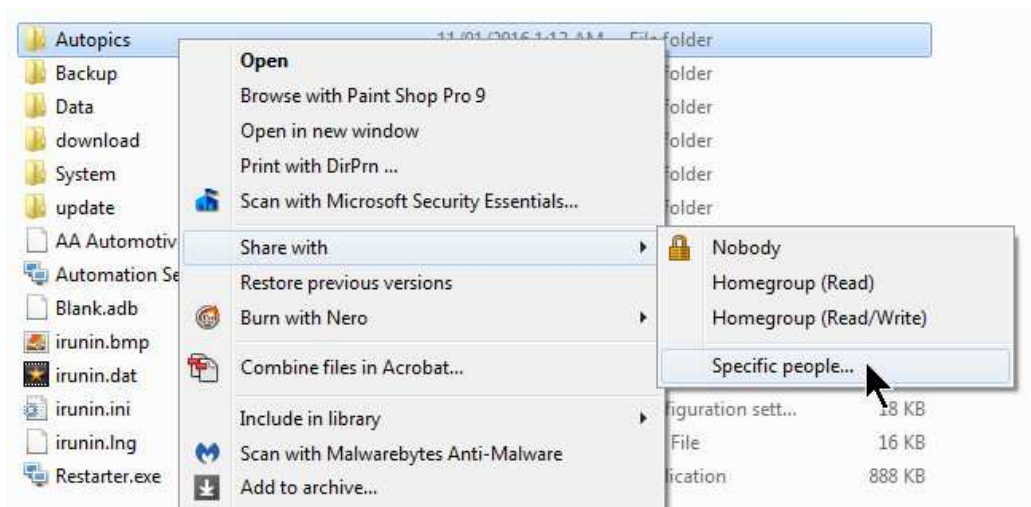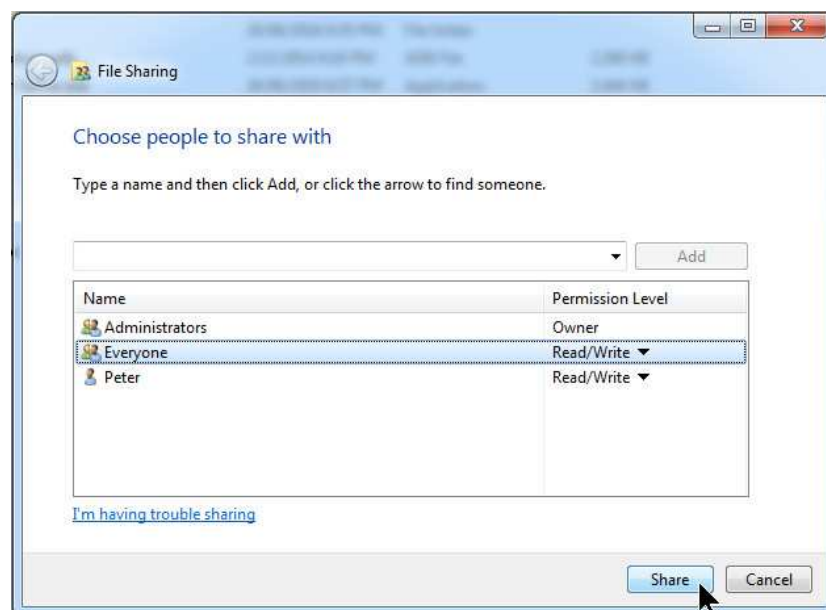# Sharing the Autopics folder Local Database Only

We need to share the Autopics folder so that all computers that run Automation will have access to all photos and PDF documents that have been attached to the job through the Camera button function.

1. To locate the Autopics folder go to C:\Automation Server.
2. Right mouse click on the Autopics folder and choose Share With, then Specific People.

3. At the sharing window type "Everyone" in the top empty field then click the Add button to add it to the list below. Click on the drop down arrow and choose Read/Write if not already done. Click Share button to save settings.
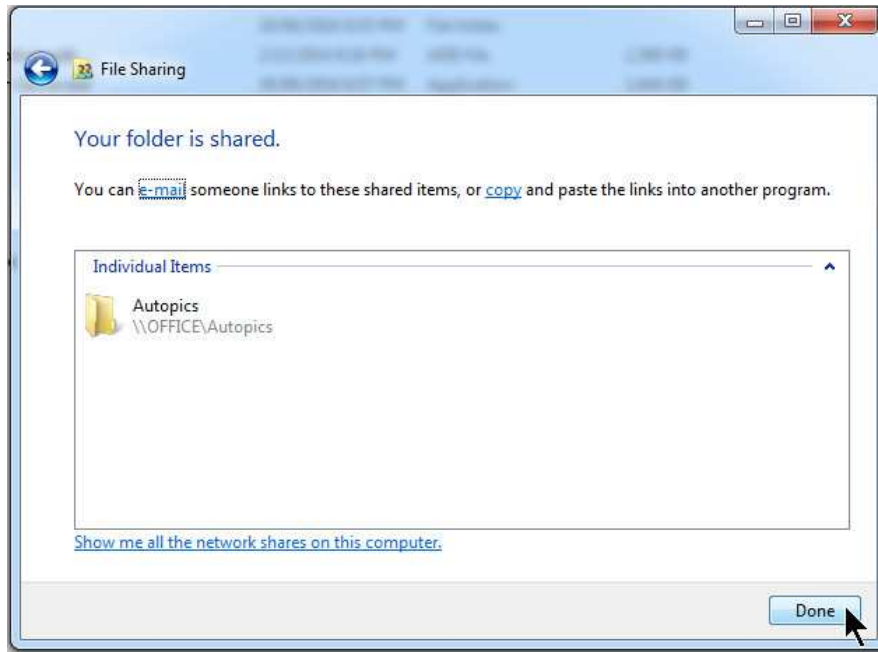
4. Click on the Done button to close the sharing windows.

5. Finished.