

STP Update – April 2026

Here's a clear, up-to-date summary (as of **April 2026**) of what an Australian employer must **do to authorise a Sending Service Provider (SSP) or other third party to lodge Single Touch Payroll (STP) reports** on their behalf and stay compliant with the **ATO's STP requirements**:

1. Understand Who Is Doing What

- **You lodge STP yourself** via Automation 4 STP-enabled software,
- We **will provide the SSID** for you in an Automation 4 update **due for distribution before April 30th**. Once you have installed the update your SSID will populate the nominated field. You will need to copy this to complete the registration process. **Note:** This information will **ONLY** be available to locations that are using Automation Version **4**, again we suggest if you are not using this version, **please update Automation prior to April 30th**.

Microbase uses a Sending Service Provider (SSP), this provider needs to be **registered with the ATO**, details are in the next section.

2. Set Up the ATO Connection with a Software Service ID (SSID)

From **1 July 2026**, all STP files **must include a valid Software Service ID (SSID)**. This identifies your business and payroll software in STP submissions.

Employer steps:

- Obtain your **unique SSID** from your payroll software provider. We **will provide this information** for you in an Automation 4 update due for distribution before April 30th.
- You then need to Log into **ATO Access Manager** using your **myGovID** linked to your business ABN.
- Please view the information on what you need to do in Access manager to register by clicking on this link:

<https://www.microbase.com.au/guest/Nominating%20Sending%20Service%20Provider%20in%20AM%20UI.pdf>

- Here is the link to open Access Manager:
[Access Manager » Welcome](#)
- In Access Manager:
 - Navigate to **“My hosted SBR software services”**
 - **Notify the ATO of your software service** by entering the SSID and provider details.
 - Search for **Evision Pty. Limited** or ABN **73 076 521 161**, and authorise this entity to send STP files on your behalf
- Confirm and save the notification.

Why this matters:

If your SSID isn't registered before an SSP lodges a report, the ATO **will reject the STP file**.

Note: Before registering Evision as your STP Sending Provider (SSP) you will need to have the updated version of Automation 4 installed. This version is scheduled for distribution **before the end of April 2026**, once installed your software will automatically record your SSID, you can then proceed to the registration process described above.

Development Update

Unfortunately, due to additional SuperStream functionality (MVR – Member verification) now made mandatory by the ATO we were unable to deliver the payroll update in March. Our programmers are most definitely on track to have the updated payroll version ready for distribution by the end of April.

IMPORTANT

The delivery of our updated payroll version will be accompanied by comprehensive release notes that guide you through the steps you need to execute to continue using our STP service. All locations utilising our payroll functions should take time to read, understand and act on the processes described.

If you are not able to see an SSID in the new version please contact us immediately so we can rectify the problem, remember **if YOU do not register Evision as your hosted SBR Software Services provider using the SSID we record in your software after July 1, 2026 you will no longer be able to access our STP channel.**